

NOT PROTECTIVELY MARKED

Midlands Forces

Further competition under the Police DPS for Language Services Lot 6 Managed service.

Overview

This further competition is being issued by Leicestershire Police and for the purposes of this further competition Leicestershire Police shall be known as The Authority. The Forces that are part of this further competition are:-

Derbyshire, Leicestershire, Lincolnshire, Northamptonshire, Nottinghamshire, Staffordshire, Warwickshire, West Mercia, West Midlands.

For the purposes of this further competition the Forces detailed above shall be known as “the Forces”.

The further competition is issued under the DPS for Language Services Lot 6 Managed service. The initial contract period will run from 1st October 2021 until 30th September 2023 with an option to extend for a further 2 year period at the sole discretion of the Forces until 30th September 2025.

The Forces will enter into individual call-off arrangements for any contract awarded under Schedule 2 of the DPS Agreement which has been signed by each supplier that has accessed the DPS Agreement.

No amendments to these signed DPS Agreements will be permissible for this Midlands Region further competition.

Each participating organisation will be contractually liable for adhering to the terms and conditions of their call-off contract, as well as being responsible for its own forecasts, ordering, payment and day-to-day contract management. The Authority will not be liable for any failure in payment by the Forces using this call-off contract.

The Method statements that suppliers are required to respond to reflect the specific requirements of Midlands Forces. They build on the generic Method statements that suppliers provided in responding to their DPS application.

PROCUREMENT TIMESCALES

Issue of further competition	Thursday 29 th April 2021
Last date for clarification questions	Thursday 13 th May 2021 at 12pm
Return of quotations	Thursday 27 th May 2021 at 12pm
Evaluation of responses	Friday 28 th May to Friday 25 th June 2021
Contract award	week commencing June 28 th 2021
Contract commences	1 st October 2021. Please note that the West Midlands Police Force contract will commence on October 15 ^h 2021.

Please note that there is no standstill process for this Midlands Region further competition. Feedback on supplier's bids will be provided.

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Contents

Section 1	General further competition instructions for bidders.
Section 2	Contract award criteria
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Section 8	Form of Tender

N.B. Suppliers should respond by completing this document and completing the following:-

Section 3 Pricing assumptions points 4 to 12 (please complete the table provided)

Section 3 Pricing (please complete the table provided)

Section 4 Method statements (please complete using this document)

Section 5 Method statements (please complete using this document)

Section 6 Performance standards (please confirm agreement in section 6)

Section 7 TUPE – Please confirm agreement in Section 7.13 to the proposed amendment in Appendix B to the DPS Agreement for any Midlands Forces call-offs.

Complete Form of Tender (mandatory)

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SECTION 1 – General Instructions for the further competition.

1.1 Procurement procedure

1.1.1 This is a competitive procurement conducted in accordance with the terms of the *Leicestershire Police National DPS for Language Services* and compliant with both EU procurement regulations and UK law.

1.2 Bluelight

1.2.1 This tender process is being conducted through the Bluelight e-tendering portal. The return date is Thursday 27th May at 12 noon. <https://bluelight.eu-supply.com/?OpenDocument>

1.2.2 It can take up to two working days for the Bluelight Technical Team to respond to any technical enquires. The Authority will not be liable for any technical difficulties encountered by bidders and the closing date and time will be strictly adhered to.

1.3 Checking the documents

1.3.1 You must check the tender documents carefully and ensure that none of the sections in your response are missing or duplicated. If you discover or suspect any anomalies please notify us immediately.

1.3.2 Documents are available for suppliers to download from Bluelight until the closing date and time.

1.3.3 **Please note that to access the West Midlands M.I. suppliers will need to use the following password** [REDACTED]

1.4 Communication restrictions

1.4.1 Issue of this tender document marks the formal start of a competitive procurement. To ensure fairness and transparency, communication restrictions now remain in place and will remain so until suppliers have been notified of the outcome at the end of the tender process.

1.4.2 These restrictions apply to all members of the tender team including, but not exclusive to, the evaluation panel and those with influence over the decision-making process, whether they are staff of the Authority, collaborative partners or key stakeholders for this contract.

1.4.3 The Authority welcomes clarification requests on any matter relating to the requirement and/or tender process, however all communication regarding this contract must be directed to the Procurement Lead via the Bluelight portal.

1.4.4 Potential bidders are advised that attempts to undermine the transparency of the competitive process; whether by soliciting favourable commercial information, entering into bilateral negotiations or otherwise attempting to distort competition; will result in disqualification of the bidder from the tender process.

1.5 Enquiries and clarifications

1.5.1 In the interests of accountability and to maintain a full audit trail, all communication regarding this tender must be made through the 'Messaging' facility of the Bluelight portal.

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- 1.5.2 Requests for clarification must be received by **12:00 (noon) on Thursday 13th May 2021** to allow sufficient time for the Authority to issue a response.
- 1.5.3 In responding to clarification requests, the Authority will distribute a copy of both the enquiry and the response to all bidders, with the anonymity of the enquiring party preserved.
- 1.5.4 Where necessary, bidders may request that an enquiry is kept confidential and that neither the question nor response be distributed to other parties. However the tenderer must clearly state this in the question and provide sufficient reasoning to justify why the enquiry and the answer should not be circulated.
- 1.5.5 The Authority will consider such requests on a case-by-case basis and may:
- i keep the question and response confidential but only if there are genuine reasons to preserve confidentiality, and to do so would not result in distortion of competition or breach of the principles of transparency, equal treatment and non-discrimination;
 - ii inform the tenderer that there are insufficient grounds for maintaining confidentiality. In such cases the tenderer will be asked to confirm within 2 working days whether it agrees to the publication of the question and response, or wishes to amend or withdraw the question; or
 - iii send the enquiry back to the tenderer unanswered, if the tenderer fails to respond within 2 working days to a request as above, or for any other reason at the Authority's discretion.
- 1.5.6 Unless a confidential clarification is being requested, bidders should avoid including any details which would identify their organisation in their question, as the question will be circulated along with the response. The Authority accepts no liability for the distribution of commercially sensitive information which is not identified by the tenderer as being provided in confidence.
- 1.6 Cancellations / Un-Fulfilled Assignments**
- 1.6.1 In the event that an interpreter cannot attend an assignment the supplier must endeavour to provide a replacement interpreter.
- 1.6.2 In the event that a Force needs to cancel an appointment they will endeavour to provide as much notice as possible.
- 1.6.3 In the event that either the supplier or a Force cancels an assignment the Forces require an agreement that there will be zero charges on either party related to cancellations (to minimise administration) EXCEPT in the event that a Force cancels an assignment within 60 minutes of the appointed start time for which the minimum fee will be charged.
- 1.6.4 It must be noted that by implementing a zero cancellation charge policy Forces are NOT stating that interpreters are not paid in the event of a cancellation. The matter of payment is for the supplier to manage.
- 1.6.5 Suppliers are expected to make the appropriate relations with other DPS suppliers in order to be able to fulfil assignments with an appropriate PAIT registered interpreter is required.
- 1.6.6 In the event that a supplier cannot provide an interpreter for immediate appointments and the Force has to use an alternative source, the contracted supplier will be liable for any costs charged to the Force for the assignment over and above the charges the Force would have paid the contracted supplier.

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- 1.6.7 The supplier shall confirm a named individual has been assigned to a booking as soon as possible but at least within the time frames specified below. If changes are made by the supplier to the allocated and named resource, the new details must be sent to the client as soon as possible.
- 1.6.8 For assignments booked less than 24 hours, but more than 4 hours in advance, the supplier must confirm an allocated and named resource within 4 hours of the booking time. For assignments booked more than 24 hours in advance, the supplier must confirm an allocated and named resource within 24 hours of the booking commencement time. If the supplier is unable to confirm an allocated and named resource within the time frames specified above, the client reserves the right to seek a suitable resource from an alternative supplier. In these circumstances the client will recover all associated costs of the alternative booking from the supplier.



1.8 Contract Management meetings

- 1.8.1 For all Forces, contract Management meetings are to be held at a frequency to be agreed by each Force lead for the duration of the Contract.
- 1.8.2 It is expected that most meetings will take place by virtual technology, but that the Contractor may attend one face-to-face annual review meeting which will be held on Force premises.
- 1.8.3 The Terms of Reference and standing agenda items for Contract Management meetings will be agreed by each Force lead and the Contractor during mobilisation.
- 1.8.4 Midlands Forces may meet with the supplier as a group. It is anticipated these collaborative meetings will be discussed during mobilisation or during the individual call-off contract periods.

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- 1.8.5 The supplier must provide appropriately qualified resources as laid down by the Police Approved Interpreters and Translators (PAIT) Scheme.
- 1.8.6 The National Contract Manager for Language Services within the Police Service may attend Contract Management meetings and will also undertake supplier audits at least annually.

SECTION 2 – Contract award criteria.

Any individual call-offs from the Forces will be awarded on the basis of the most economically advantageous tender based on the evaluation criteria as follows:

40% of the available score will be awarded for responses to the Pricing schedule.

60% of the available score will be awarded for responses to the Method Statements

PRICE EVALUATION 40%

With regards to the price evaluation the lowest price tenderer will be awarded the maximum price score of 40% and all other bids will be scored relative to that, i.e. a bid received that is twice the price of the lowest bid will be awarded 20%

METHOD STATEMENTS 60%

With regards to the Quality evaluation the total highest scoring Tenderer will be awarded the maximum quality score of 60% and all other bids will be scored relative to that i.e. a bidder that achieves half the marks in response to the method statements compared to the highest scoring bidder, will be awarded 30%

Each method statement will be marked using the following scoring matrix with a total of 60% available of the overall total award criteria.

Points	Interpretation
10	Excellent – Response exceeds the requirement. Exceptional demonstration in the tender response of the understanding and skills required to provide the services. The tender response identified a number of additional factors that may offer added value and was evidenced in the tender response.
8	Good – Meets the requirements of the Specification with minor additional benefits. Better than average demonstration within the tender response of the understanding and skills required to provide the services. The response offered some added value and this was evidenced.
5	Satisfactory – Meets the requirements of the Specification.

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2	Poor – Contains weaknesses, issues or omissions which are not satisfactory. Doesn't provide detailed technical knowledge, ability and expertise, but meets and is compliant to a minimal standard.
0	Unacceptable - The response is non-compliant with the requirements of the ITT and/or no response has been provided. Shows little evidence of the required standards and has significant or numerous weakness, issues or omissions. Does not demonstrate sufficient expertise or technical knowledge in many and / or significant areas to be compliant.

SECTION 3 – Pricing and pricing assumptions.

Pricing – 40%

There are four elements that will be evaluated within pricing they are as follows:-

Pricing for Face to Face Interpreting – 60%. This will be further evaluated based on the first 6 months pricing from 1st October 2021 to 31st March 2022 at 15% and the remaining 18 month fixed pricing until 30th September 2023 at 45%.

Pricing for BSL requirements – 10% - Pricing fixed from 1st October 2021 to 30th September 2023.

Pricing for Translation – 10% - Pricing fixed from 1st October 2021 to 30th September 2023.

Pricing for Telephone requirements – 20% - Pricing fixed from 1st October 2021 to 30th September 2023.

PAIT Interpreters

[Redacted content]

Pricing assumptions.

General

1. All prices quoted in the Tender must be in Sterling.
2. All prices shown are to be exclusive of VAT.
3. There may be rare occasions where bespoke requirements require travel outside of the UK or where an exceptional request is made for a linguist within the UK and thus requires a specific quotation to be provided that includes travel and accommodation. For such events a bespoke pricing arrangement will be agreed on a case by case basis between the Forces and the Supplier.

Specific pricing assumptions

Please note suppliers must confirm agreement to the following points 4 to 12 for their bid to be compliant. Any response that is marked "supplier does not confirm agreement" will be non-compliant and their bid will not be evaluated. Please complete the table below:-

4. Prices to be fixed for the initial period of the contract from 1st October 2021 until 30th September 2023. Thereafter any extension of the contract period (which is at the sole discretion of the Forces) will be subject to further discussion with the successful supplier.
5. Tenderers must confirm that for all immediate requests for an Interpreter that a minimum 2 hours pay will be guaranteed to Interpreters. Note for BSL this will be a minimum 3 hours. Where an Interpreter has completed an assignment for less than 1 hour then the Forces will only be required to pay for that first hour of the assignment. The successful contractor will pay directly to the Interpreter and not Forces the unused second hour. This process also applies to pre-planned bookings.
6. Forces will not be directly responsible for the payment of travel and any other travel expenses incurred. Note this includes BSL provision. Suppliers will pay this directly to Linguists as follows:-



7. Forces will not be liable to pay for the services of an Interpreter where cancellation takes place by the Force where more than one hours' notice is provided to the successful supplier. In such cases the supplier will be responsible for payment for the minimum 2 hours applicable under any call-offs directly to the Interpreter.

N.B. Details have been provided for the 24 months where such cancellations have taken place.

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- 11. For the avoidance of doubt Linguists will be paid the hours they actual work so for example 3 hours and 15 minutes would be paid at 3 full hours and then one quarter of one hour for the 15 minutes .
- 12. Where an assignment moves across the day to night rate then they should be paid as per the following example:-

An assignment for 4 hours and 15 minutes from 06:00am on a Tuesday would be charged at 2 hours at the night rate and 2 hours and 15 minutes at the day rate.

Table for response to points 4 to 12. Please confirm either:-

Supplier confirms agreement or

Supplier does not confirm agreement

Pricing assumption number	
Point 4	
Point 5	
Point 6	
Point 7	
Point 8	
Point 9	
Point 10	
Point 11	
Point 12	

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13. PAIT FULL AND PAIT TEMPORARY RATES

Pricing submission – suppliers should complete. Suppliers should also for transparency provide a full break down of their pricing detailing how the price has been calculated including profit margin for each category and all associated other costs e.g. Call centre element, H.R., Finance, Recruitment etc.

Please note pricing assumptions and in particular pricing assumption 3. Travel costs should be included as part of your submitted bid pricing below.



Full PAIT

	1 st October 2021 to 31 st March 2022	1 st April 2022 to 30 th September 2023
Face to Face requirements Monday to Friday 08:00 to 20:00 price per hour.		
Face to Face Requirements Monday to Friday 20:00 to 08:00, weekends and Bank holidays.		

Non-PAIT

	1 st October 2021 to 31 st March 2022	1 st April 2022 to 30 th September 2023
Face to Face requirements Monday to Friday 08:00 to 20:00 price per hour.		

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<p align="center">Face to Face Requirements</p> <p>Monday to Friday 20:00 to 08:00, weekends and Bank holidays.</p>		

BSL, Telephone and Translation/Transcription requirements pricing fixed for the period from 1st October 2021 to 30th September 2023.

<p>BSL requirements</p> <p>Monday to Friday</p> <p>08:00 to 20:00</p> <p>Minimum length of assignment in line with the DPS Specification is 3 hours.</p>	
<p>BSL Requirements</p> <p>20:00 to 08:00 and weekends and bank holidays.</p> <p>Minimum length of assignment in line with the DPS Specification is 3 hours.</p>	
<p>Telephone Interpreting price per minute (all times)</p>	
<p>Translation/Transcription of documents (non evidential)</p> <p>NON-CUSTODIAL TRANSLATION & PROOF READING</p> <p>Word Count Price</p> <p>0 – 49 Words Flat Fee</p> <p>50 – 350 Words Flat Fee</p> <p>>350 Words Price per 100 Word</p>	

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SECTION 4 – General Method statements

Your response to each Method statement should be no more than 1,000 words. You may submit separate attachments where necessary for example the Language list required in Method statement 3.

[Redacted content]

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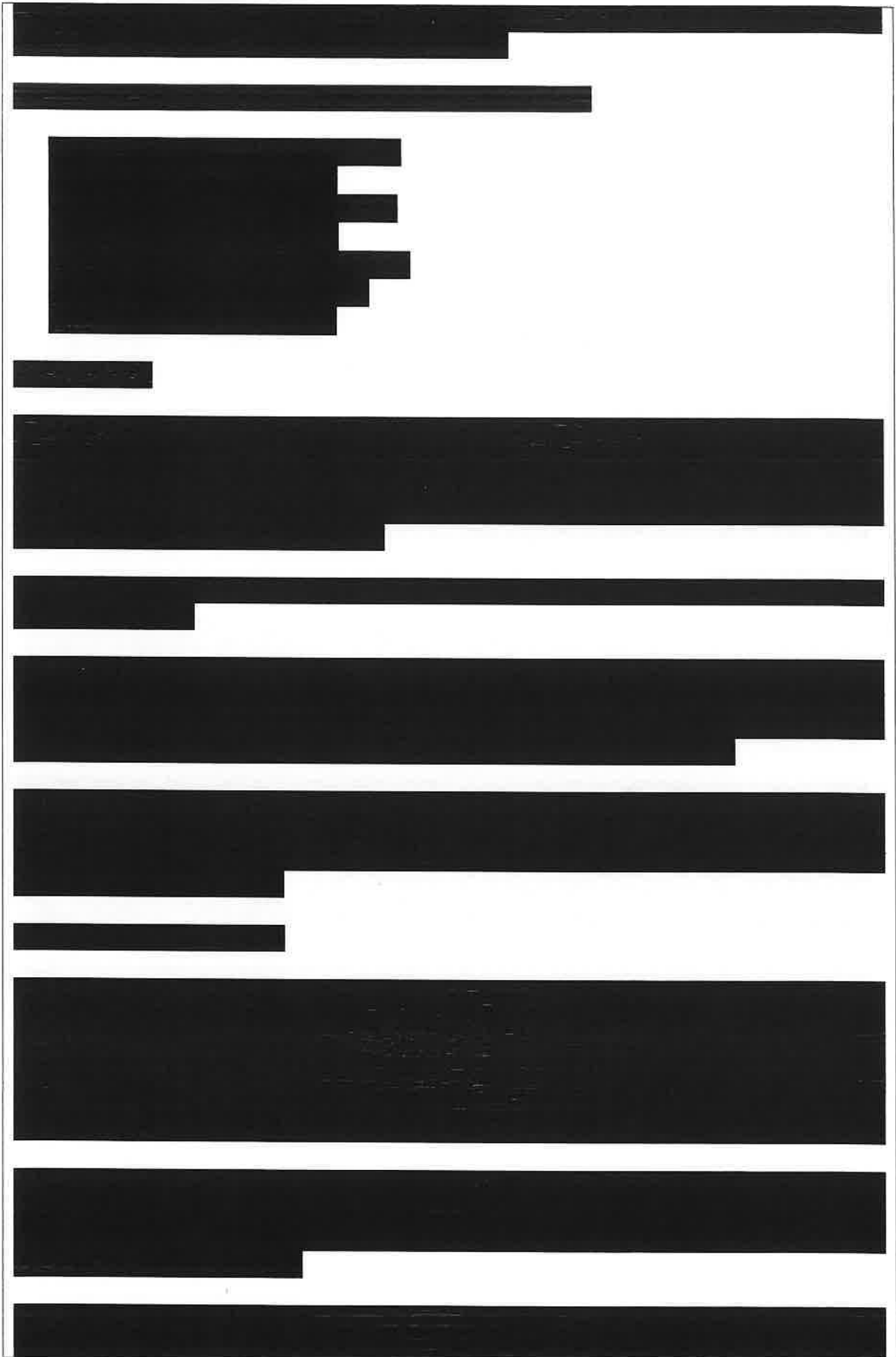
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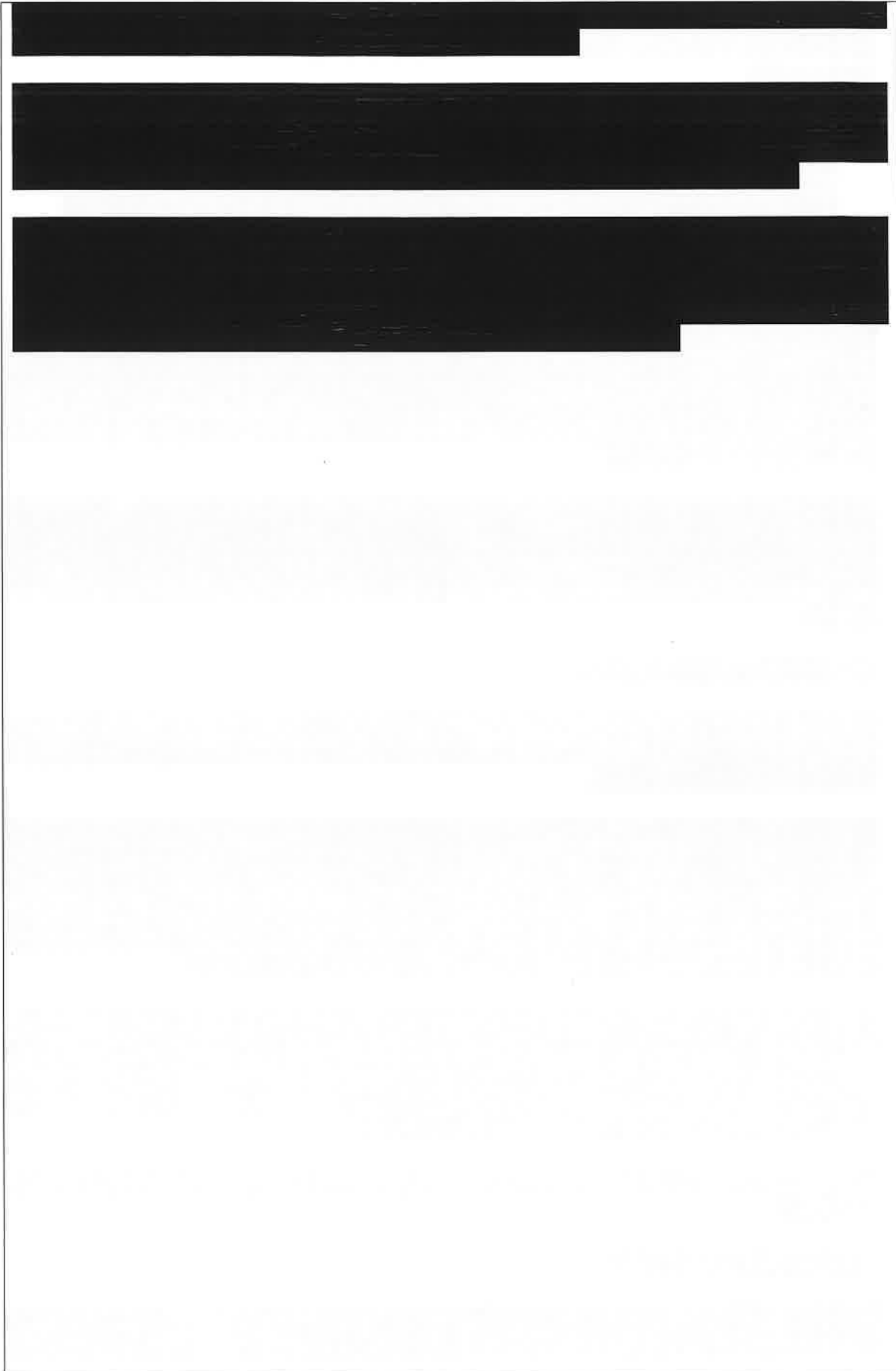
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SECTION 5 - Method statements Telephone provision

Method statement 1 - Demand

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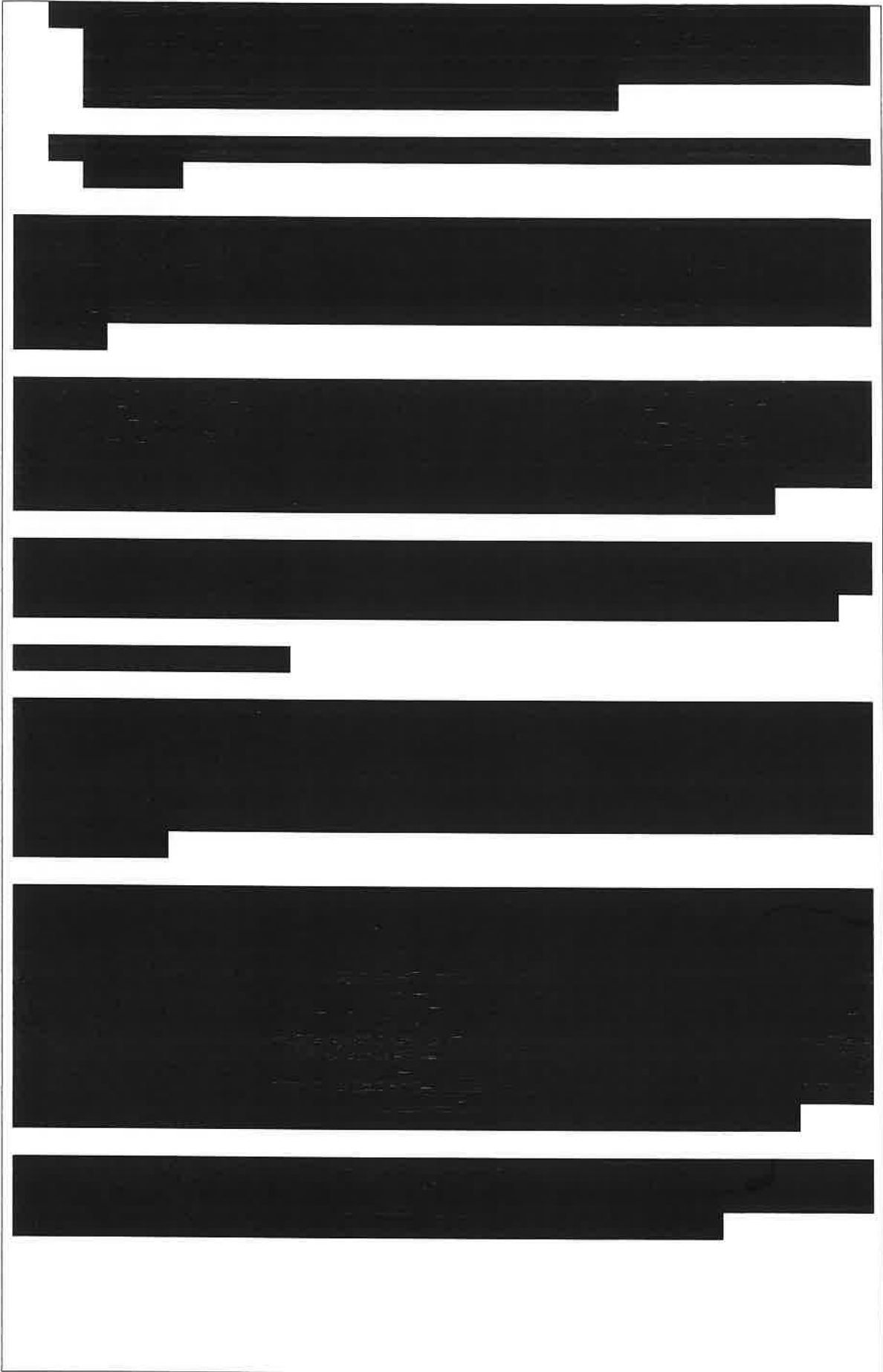
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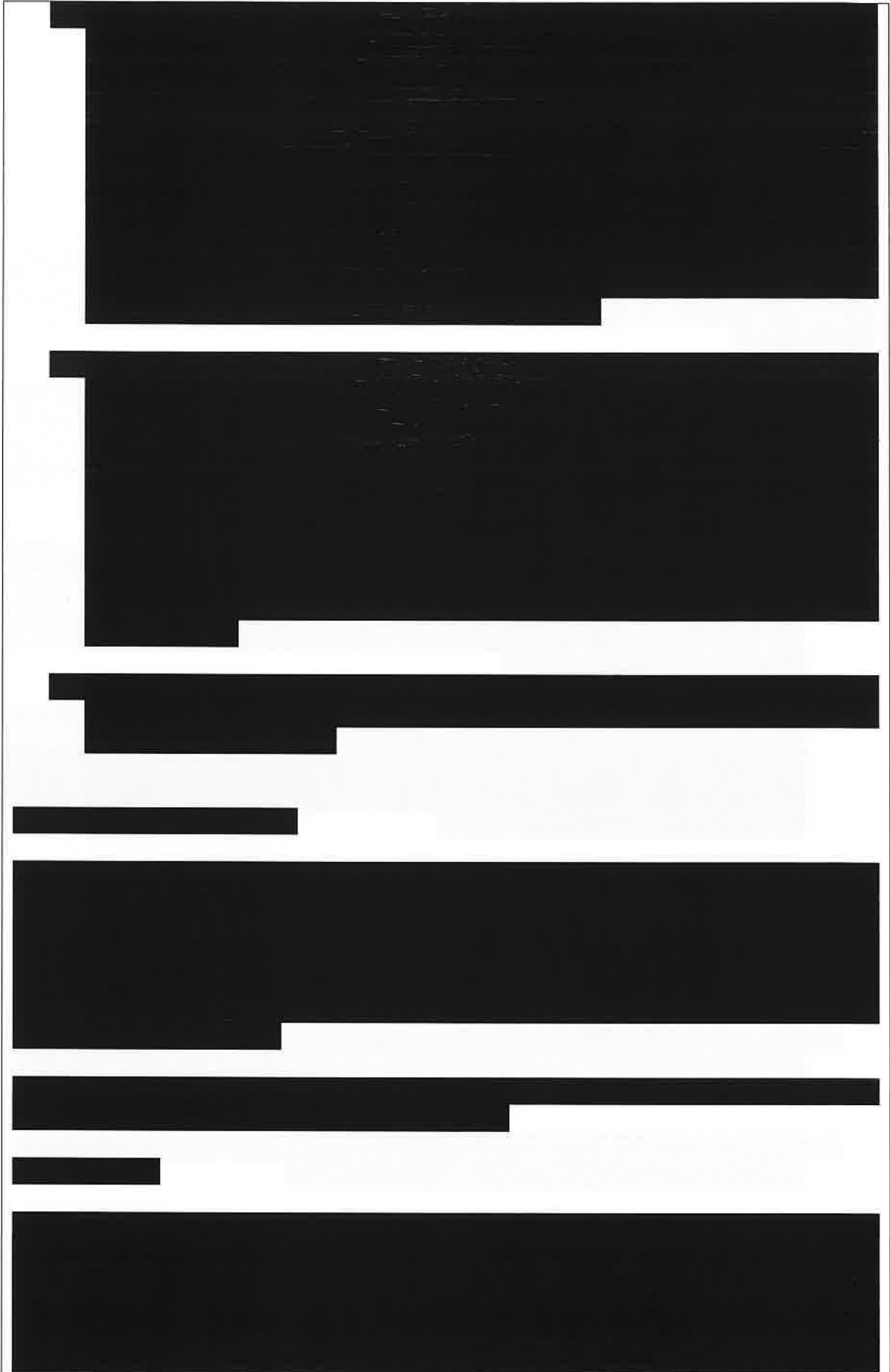
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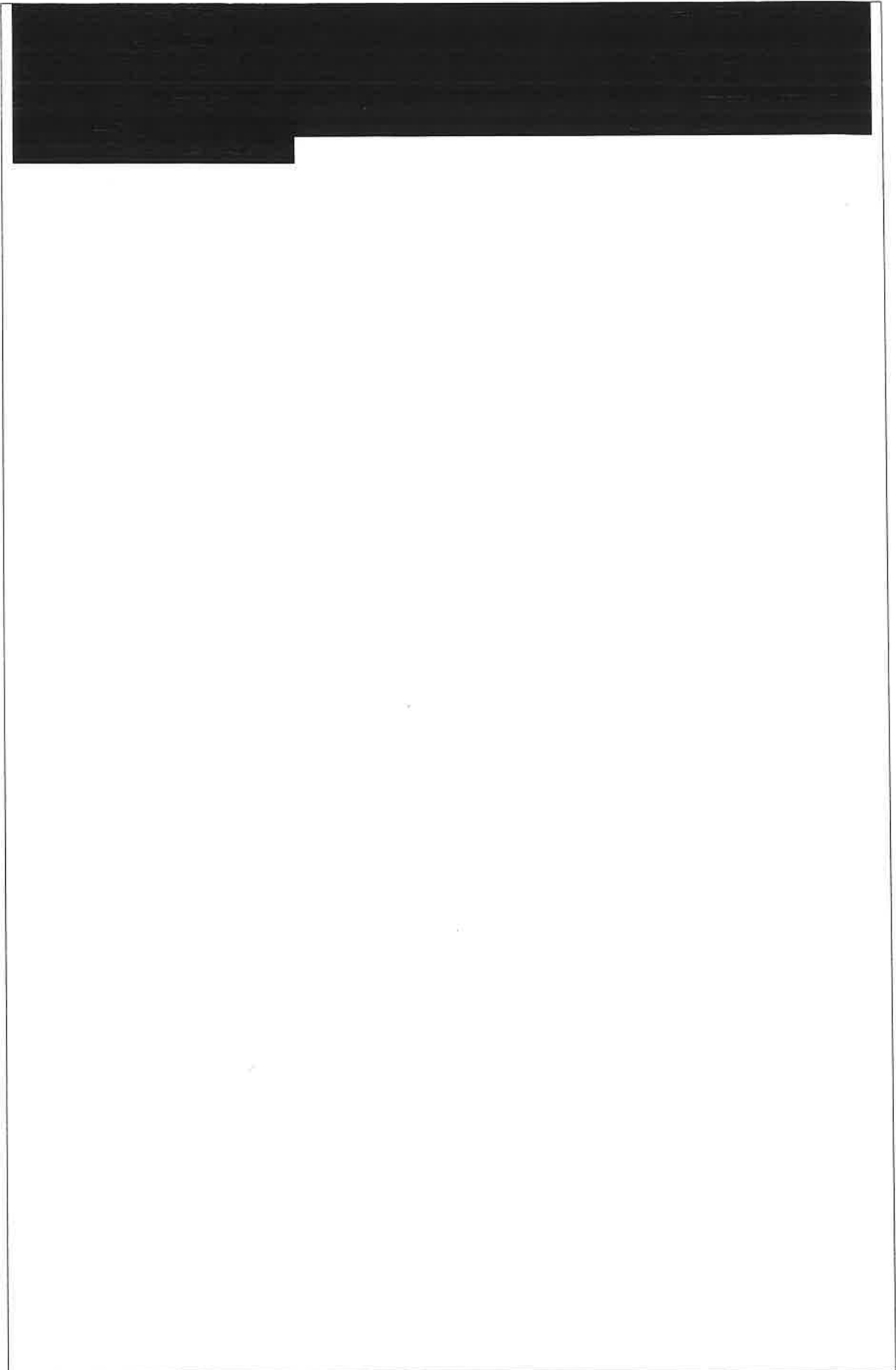
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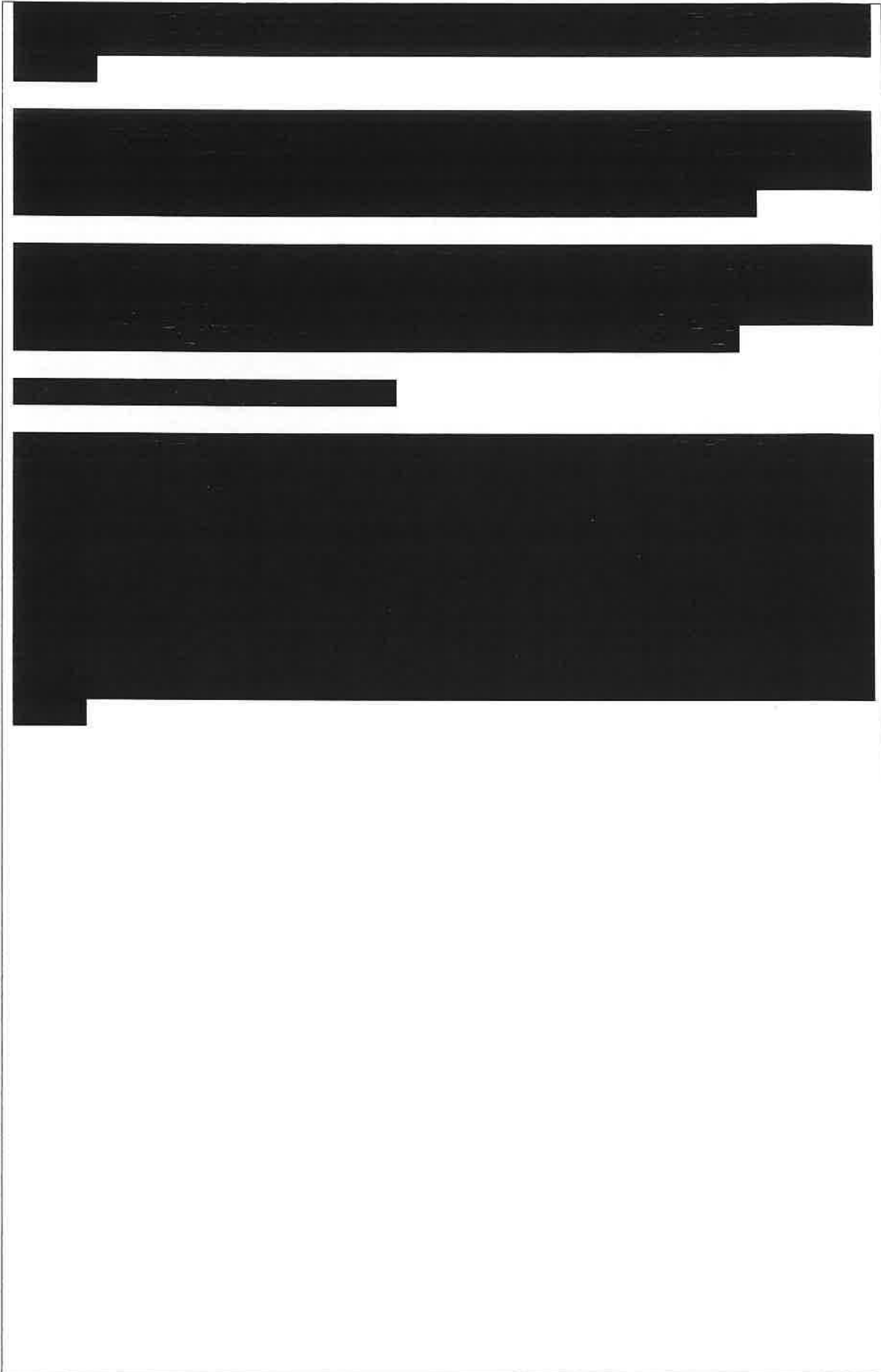
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Method statement 4 – Service denial

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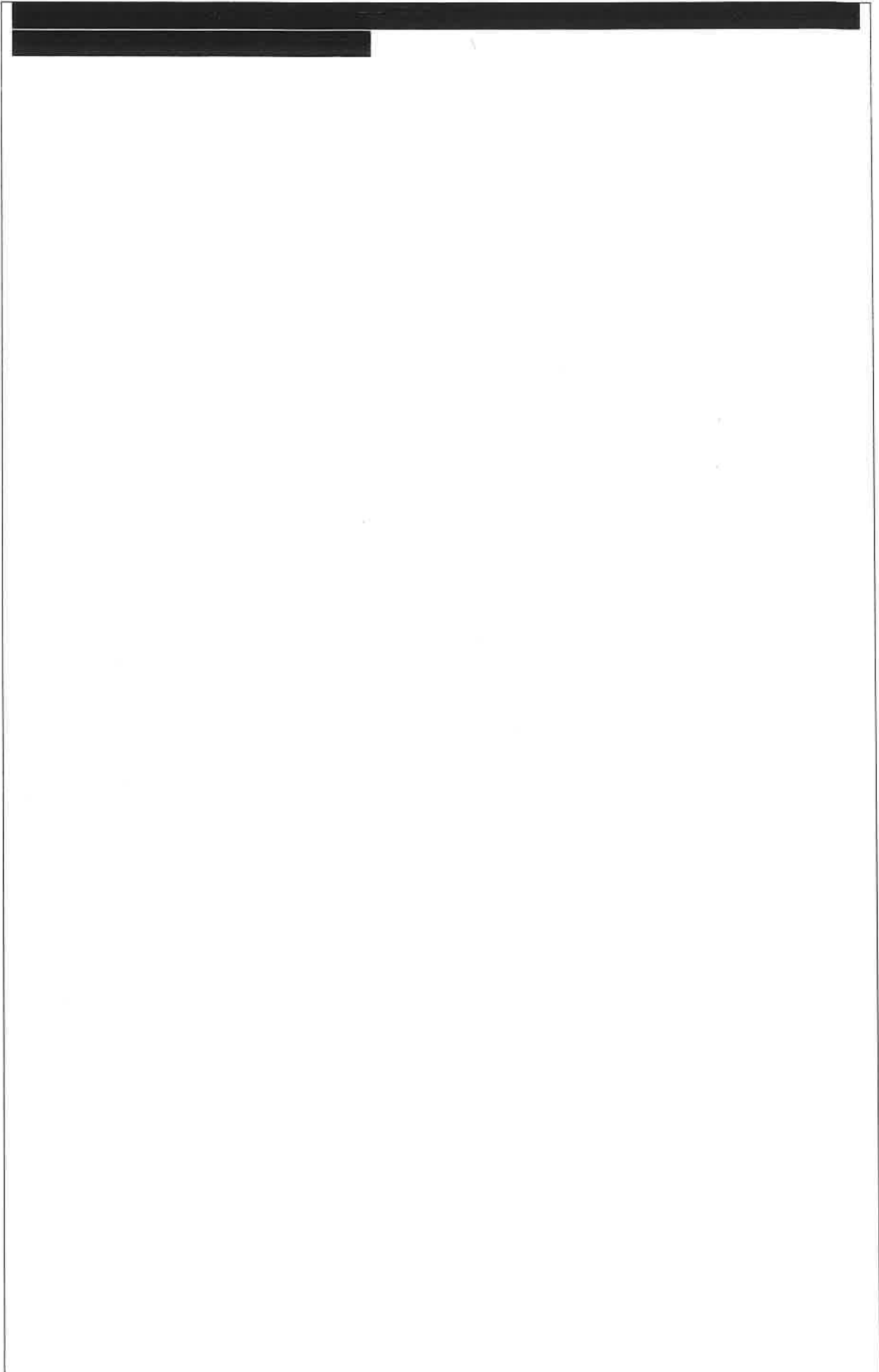
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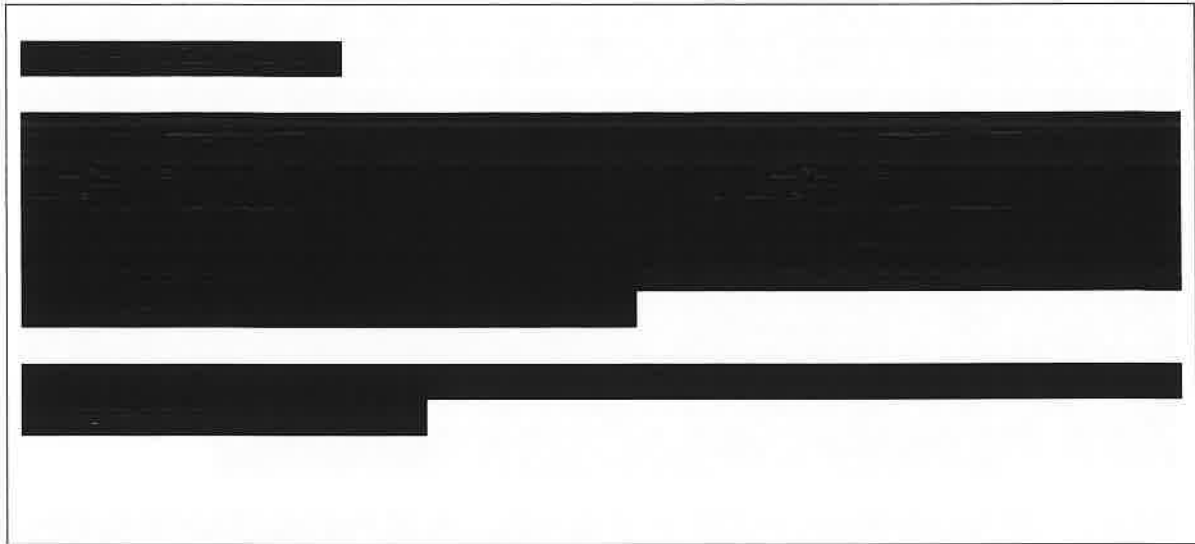
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Method statements evaluation example

High 10 x the above marking guide e.g. a score obtained of 8 for a specific method statement will give an overall score of 80.

Medium 5 x the above marking guide e.g. a score obtained of 8 for a specific method statement will give an overall score of 40.

Low 2 x the above marking guide e.g. a score obtained of 8 for a specific method statement will give an overall score of 16.

Any score of "0" for any method statement will mean a supplier is automatically dis-qualified

[REDACTED]

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KPI	PERFORMANCE STANDARDS	TARGET	MEASURE	Service credit for failure to provide services
Call Centre	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
Linguist Response	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>

<p>M.I.</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>
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SECTION 7 - TUPE

- 7.1 Each Tenderer must have due regard for whether or not the Transfer of Undertakings (Protection of Employment) Regulations 2006, as amended (“TUPE”) will apply in relation to their own proposals for the delivery of the Services under the Call Off Contract.
- 7.2 It is the Forces’ preliminary view that TUPE will not apply in respect of this Call Off Contract. However, the existing service provider to eight of the Midlands Forces Cintra Language Services Group Ltd. has indicated that they think TUPE may apply. There are no TUPE issues confirmed by other existing suppliers of services to the Midlands Forces.
- 7.3 Tenderers, however, need to reach their own conclusion as to whether or not TUPE applies. Tenderers are therefore strongly advised to seek their own independent legal advice on the application, implications and consequences for them of TUPE should they be successful (including the impact on employee terms and conditions and any requirement to provide a comparable pension).
- 7.4 For this purpose, the Forces have obtained from the existing service provider details about the staff delivering the existing language services to the Forces that they believe may be covered by the application of TUPE and these are set out at Appendix A.
- 7.5 The Forces are not in a position to warrant the accuracy of the information provided by the existing service provider. You are reminded that this information is provided on a strictly confidential basis and for the purpose of enabling you to prepare your Tender only.
- 7.6 Each Tenderer should note that it is their responsibility to:
- 7.7 raise direct with the existing service provider any reservations/concerns it has with the quality, completeness, extent or accuracy of any data supplied;
- 7.8 ensure, prior to submitting the Tender Response, that it has obtained all the details about employees engaged in the performance of the existing language services as the Tenderer deems necessary to enable it to submit its Tender Response.

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- 7.9 In the event of TUPE applying to this procurement, the Provider will assume the risk of and will be presumed to have knowledge of the consequences of the application of TUPE and any other regulatory or statutory requirements relating to the transfer of employees and their employment rights and the Call Off Terms shall be amended by the inclusion of the Additional Term set out at Appendix B. Which will ultimately be inserted in section 4 of the call-off order form.
- 7.10 Tenderers shall identify any costs in relation to TUPE applying as part of the pricing element of their Tender Response. In the event of such TUPE costs not materialising in practice, the Forces reserve the right to go back to the successful Tenderer and to enter into price negotiations as to reductions in the Charges to reflect the extent to which the Provider will not incur such TUPE costs.
- 7.11 Post-award, in the event of TUPE applying, the successful tenderer should request accurate and up-to-date TUPE transfer details from the incumbent provider in accordance with Regulation 11 of TUPE.
- 7.12 For the avoidance of doubt, it is the responsibility of the successful tenderer(s) to validate any TUPE data provided during or following a competitive procurement, and to manage any subsequent transfer process. Forces will not be involved in any way, nor will the Forces accept any liability for TUPE data or the transfer process, nor pay any additional sums resulting from or in connection with TUPE.
- 7.13 Appendix B which is part of this further competition details a proposed amendment that suppliers are required to agree to relating to the DPS Agreement for any call-offs that take place for the Midlands Forces.

Any response that is marked “supplier does not confirm agreement” will be non-compliant and their bid will not be evaluated.

Supplier confirms agreement

Please delete as applicable

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FORM OF TENDER

I have received the following documents for all requirements contained within them, they are:

- This Further competition for Language services
- Appendix B amendment for any Midlands call-offs to clause 56 of the DPS Agreement

I agree that the aforementioned documents together with our submission documents and our acceptance will form part of the tender and any contract agreement.

I undertake to execute (if so required) a formal agreement in a form to be prepared by the Forces

And, if so required, to provide satisfactory sureties for the due performance of the same.

I understand and accept that NO VOLUME OR VALUE of orders will be guaranteed in respect of this DPSA

I understand that the Forces are not bound to accept any tender that may be received.

I certify that this is a bona fide tender and that I have not fixed or adjusted the amount of the tender by or in accordance with any agreements with any other person(s).

I agree to comply with the Freedom of Information Act 2000 and agree that if successful the final DPSA will be published without redaction and all document submitted during the tendering process.

I agree to comply with the Bribery Act 2010 and confirm we have no convictions or on-going investigations.

I agree that this tender shall be open for acceptance for a period of 6 months from the last date quoted for submission of tenders.

I/We are satisfied with the level of information provided within this tender document

I have not corrupted/amended any text whatsoever in this tender document.

ANY AGREEMENT ENTERED INTO WITH THE CONTRACTING AUTHORITIES DESCRIBED IN THE OJEU CONTRACT NOTICE IS SUBJECT TO THE OVERRIDING PRESUMPTION THAT THE TERMS AND CONDITIONS HEREIN WILL PREVAIL AND THAT ANY CONFLICTING TERMS IN SUBSEQUENT DOCUMENTS WILL HAVE NO LEGAL EFFECT.

I also understand that it is a criminal offence, punishable by imprisonment or fine, to give or offer any gift or consideration whatsoever as to inducement or reward to any servant of a public body and that any such action will empower The Forces to seek removal of any contractor from the DPSA.

I agree that:

The submission of a tender for the supply and delivery of any item set out in the Tender Schedule and/or Specifications shall be made only in accordance with the Tender Documents and The Forces shall not be bound by any variation, addition to or waiver of any condition contained in the Tender Documents except as shall have been specifically agreed between The Forces and The DPS Contractor in writing and signed on behalf of The Forces by an Authorised Representative.

Any clauses in The Provider's own Conditions of Sale or Contract or any supplementary Condition or letter which are at variance with these Tender Documents shall be overridden by the Tender Documents unless specifically agreed to in writing in accordance with paragraph above.

NOT PROTECTIVELY MARKED

Tenders will only be accepted if submitted on the Form of Tender herewith.

The Form of Tender must be signed:

- (a) In the case of a Partnership by a person duly authorised to sign and bind the Tenderer
- (b) In the case of a limited company and in any other case by a person duly authorised to sign and bind the Tenderer.
- (c) All information given in the Tender Documents to be completed by the Tenderer must be given by a person duly authorised to sign and bind the Tenderer. The Forces shall be under no obligation to check that persons purporting to have authority to sign and bind any Tender have such authority and The Forces shall be entitled to assume that all Forms of Tender are properly signed and that any information given in the Tender Documents to be completed by the Tenderer is properly given and is correct.

All Tenders/Quotations must be submitted in accordance with instructions contained in the Form of Tender.

All Tenders/Quotations will be subject to Leicestershire Police Contract Standing Orders and will be accepted in accordance with the said Standing Order.

The Forces do not bind themselves to accept the lowest or any tender.

The Forces will consider Tenders for any or all of the items set forth in the Tender Schedule and/or Specification and reserves the right to divide any item for which bona fide Tenders are received between two or more Tenderers.

The Tender or any part thereof shall remain open for acceptance by The Forces for a period of 180 days from the closing date for submission of tenders.

RECEIPT AND ACCEPTANCE OF TENDERS

Subject to the Standing Orders of Leicestershire Police no tender received after the time or the date stated in the Tender Documents will be considered and incomplete tenders may be rejected except where the Tenderer is tendering for only part of the business for which Tenders have been invited.

REVOCATION OF OFFER/WITHDRAWAL OF TENDER

The Tenderer shall not at any time after submitting a tender cause the offer thereby made to be withdrawn or revoked.

SUFFICIENCY OF INFORMATION

The Tenderer shall be deemed to have satisfied himself before submitting their tender as to the accuracy and sufficiency of the rate and prices stated by them in their tender which shall (except in so far as it is otherwise provided in the DPS) cover all their obligations under the DPS and shall be deemed to have obtained for themselves all necessary information as to risks, contingencies and any other circumstances which might reasonably influence or affect his/her tender.

PAIT

I confirm agreement to adhere to the Police Approved Interpreters & Translators (PAIT) system.

NOT PROTECTIVELY MARKED

BSL provision

All provision of BSL must be made by Linguists that are registered with NRCPD. Linguists should therefore be provided that have attained Level 6 qualification.

PRICING, SERVICE CHARGES AND PRICE VARIATION

I the undersigned do hereby agree to carry out the fulfilment of the DPS on being notified of the acceptance there of in whole or in part in accordance with The DPS conditions of contract and all other documents attached which have been examined and understood.

Electronic submission instructions: As this document is being submitted electronically by upload via the ITT within <https://uk.eu-supply.com/login.asp?B=BLUELIGHT> the name of the Director or other senior representative should be typed in the signature block and will be accepted as their authorised signature when submitting this ITT.

I declare that to the best of my knowledge the answers submitted in this ITT are correct. I understand that the information will be used in the process to assess my organisation's suitability to be invited to tender for Midlands Police Forces requirements and I am signing on behalf of my organisation. I understand that the Forces may reject this ITT if there is a failure to answer all relevant questions fully or if I provide false/misleading information.

I hereby declare that I have read and understand the full Service Specification and can fully comply with the details therein.

I understand that it is a criminal offence, punishable by imprisonment, to give or offer any gift or consideration whatsoever as an inducement or reward to any servant of a public body and that any such action will result in my/our exclusion from this invitation to tender.

[Redacted signature line]

[Redacted signature block]

Signed:	redacted
Print name:	[Redacted]
Date:	20 th May 2021
Position:	[Redacted]
For and on behalf of (name and address of organisation):	Cintra Language Services Group Ltd 8 Wellington Mews, Wellington Street, Cambridge, CB1 1HW
Telephone number:	[Redacted] [Redacted]
E-mail:	[Redacted]

NOT PROTECTIVELY MARKED

This shall be signed by a Director or other senior representative.