

Individuals have a right, commonly referred to as a subject access request (SAR), created by section 7 of the Data Protection Act. I am writing to you under the Freedom of Information Act 2000 to request the following information regarding your processing of subject access requests:

1. How many subject access requests did you receive the identifying paperwork for and process in 2014?

There is no recorded information held, subject access requests have a 2 year retention period before destruction

2. How many subject access requests did you receive the identifying paperwork for and process in 2015?

718

3. How many subject access requests did you receive the identifying paperwork for and process in 2016?

607

4. How many subject access requests you rejected in 2014?

5. How many subject access requests you rejected in 2015?

6. How many subject access requests you rejected in 2016?

None, there is a legal obligation to respond to all valid subject access requests

7. What was the average cost for you to process a subject access request in 2014?

8. What was the average cost for you to process a subject access request in 2015?

9. What was the average cost for you to process a subject access request in 2016?

There is no recorded information held, the cost of processing a subject access request is not calculated

10. How much do you charge an individual to process a subject access request?

£10